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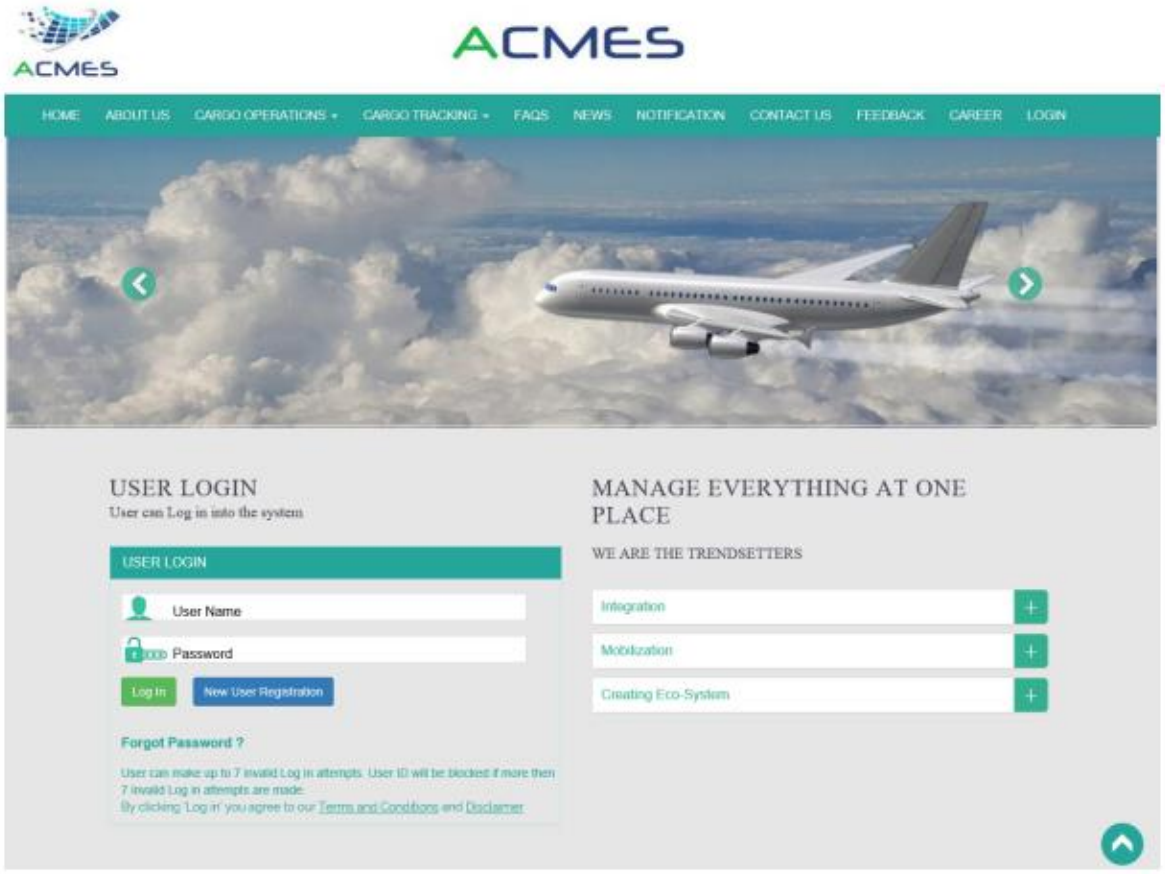
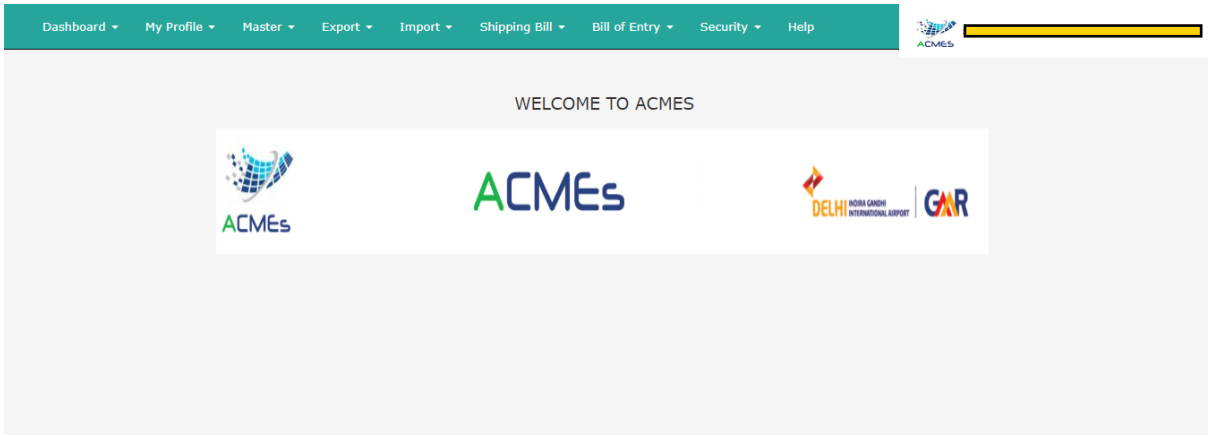
PDA Recharge Manual

Login Page



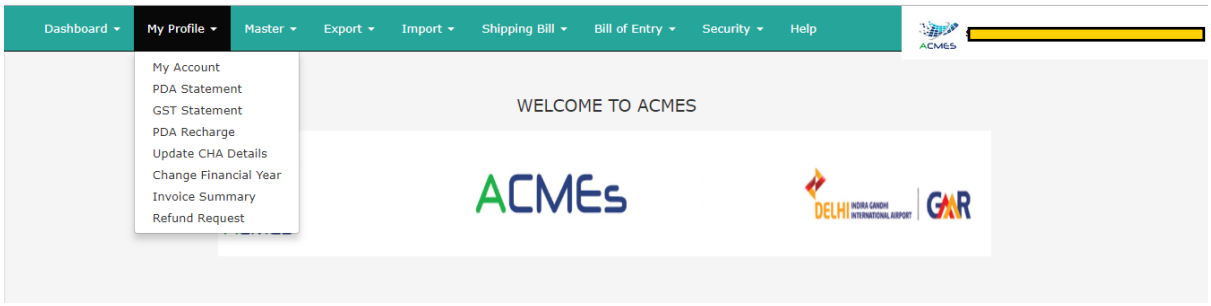
Note: User will input the User ID and Password to login

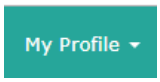
Home Screen

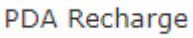


After LogIn user will landup on the above shown screen.

My Profile

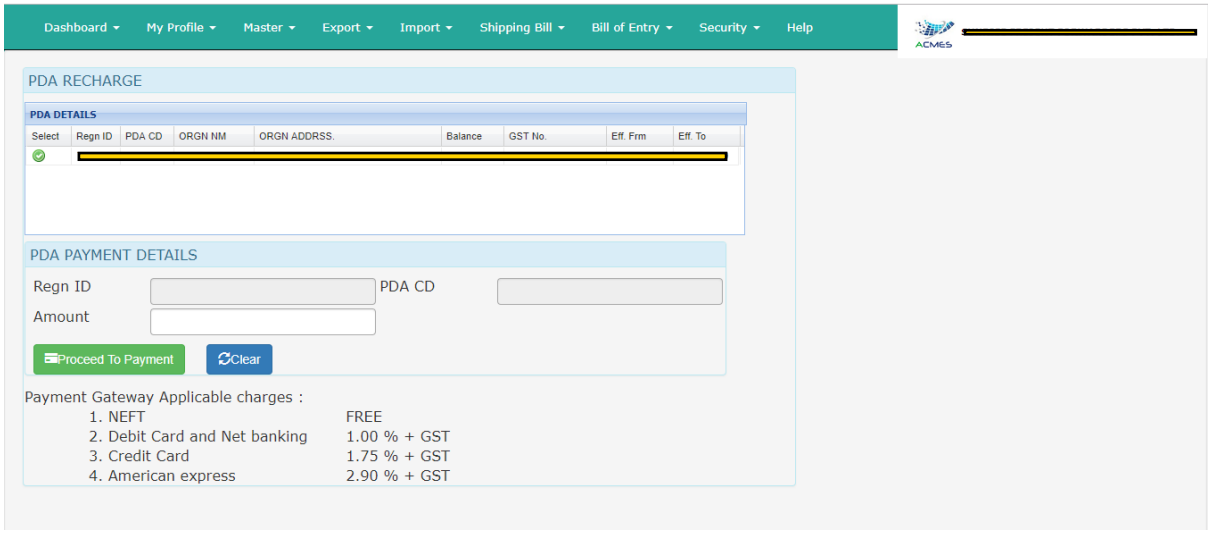


- **User will click on the Tab** 

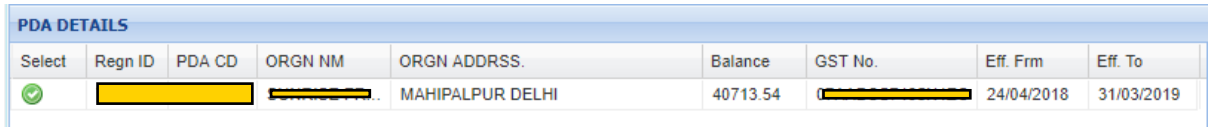
then on the sub tab 

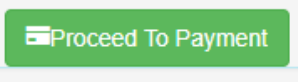
as shown in above screen

PDA Recharge Screen



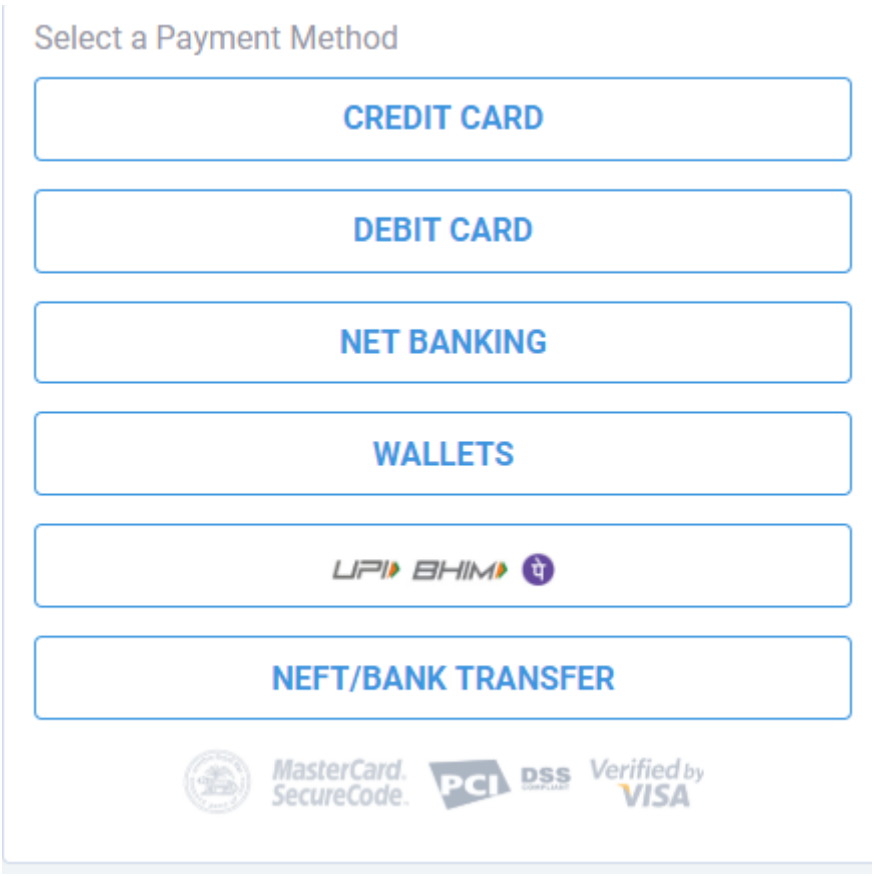
- **User will land-up on above screen after clicking on PDA Recharge, then user will need to click on this action button** **in PDA Details as shown below:**

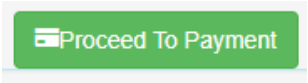


After clicking on this action button **user will have to fill the amount and then click on this action button** 

to proceed.

Payment Method Screen

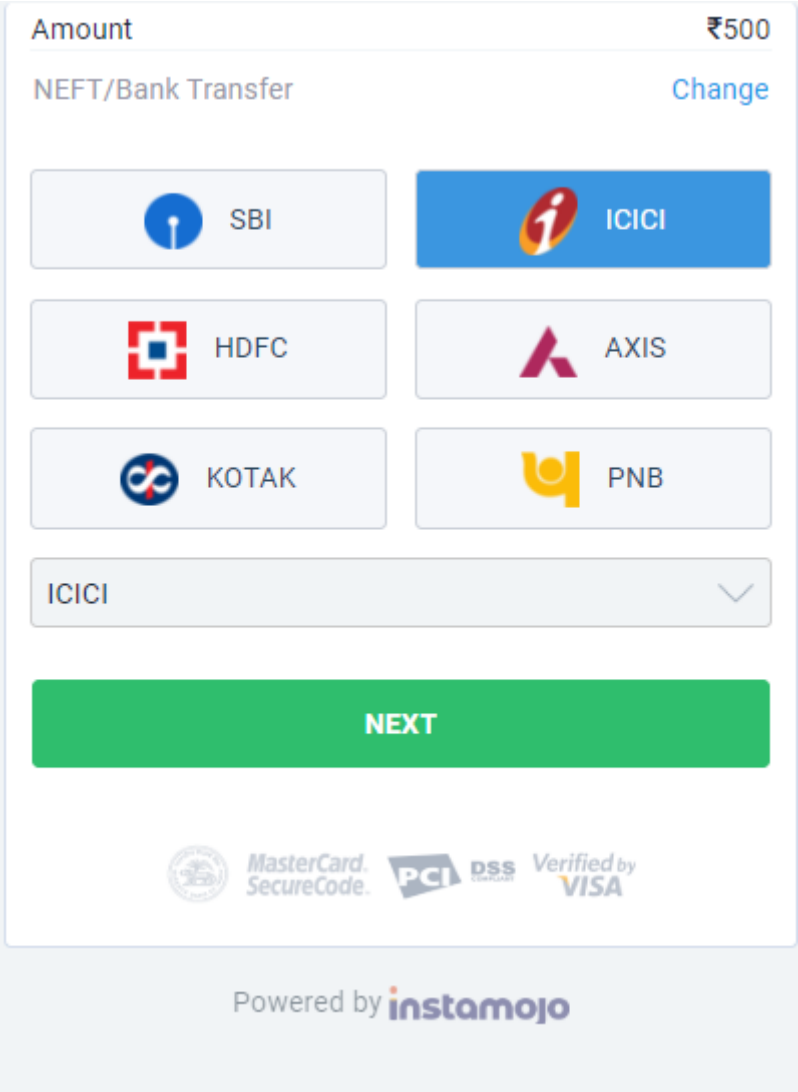


- **User will land-up on this screen after clicking on this action button** 

and can choose this option of NEFT

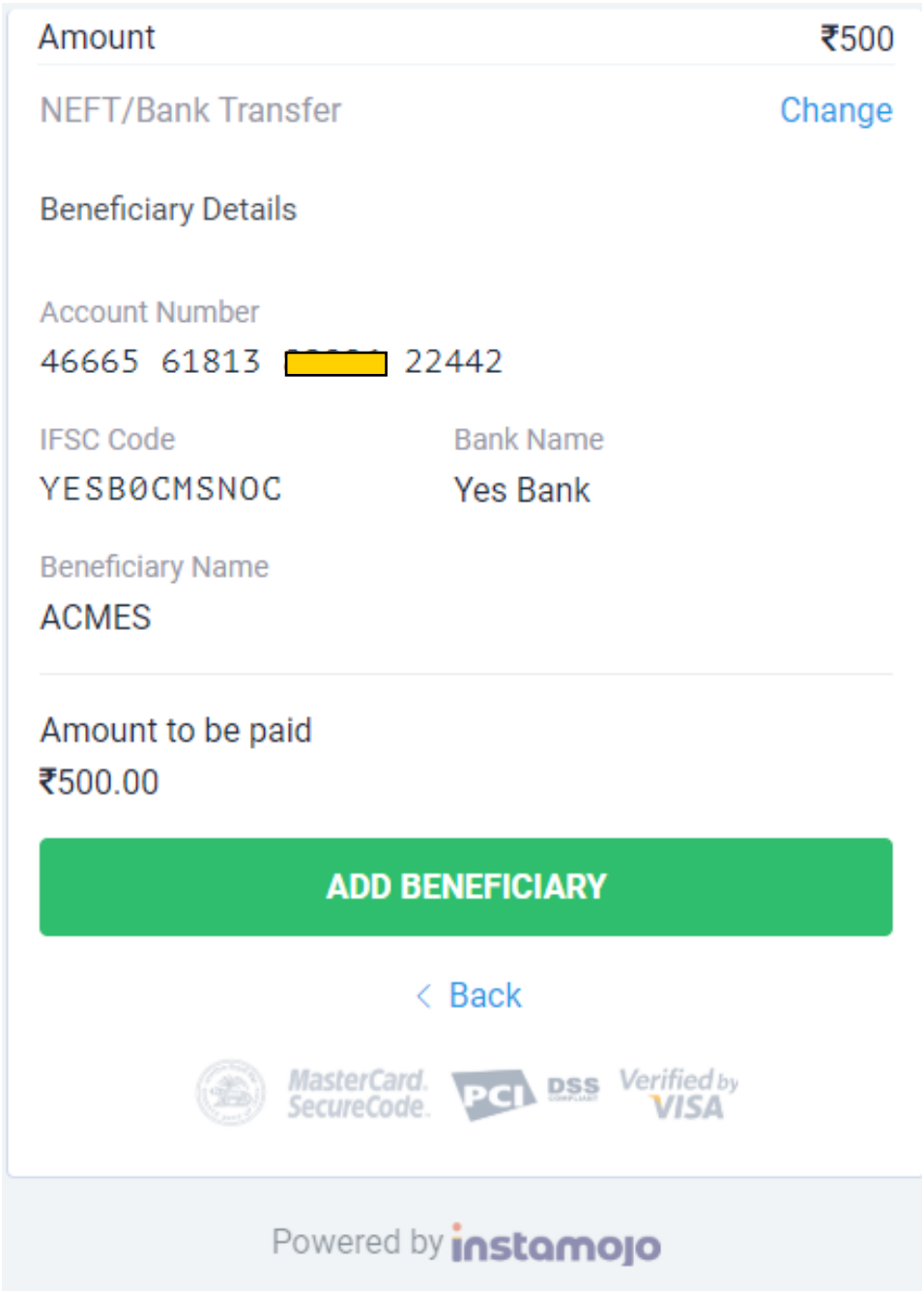
to proceed the payment.

Payment Checkout Screen



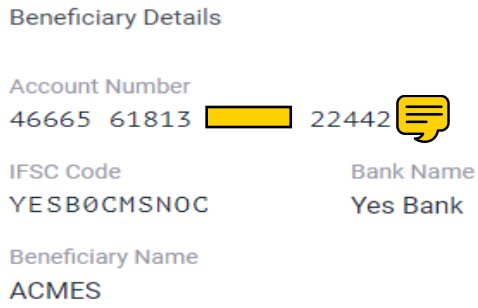
After selecting the mode of payment user will now land-up on above shown page, where user needs to select the bank to proceed the payment and then click on this action button NEXT

Add Beneficiary Screen



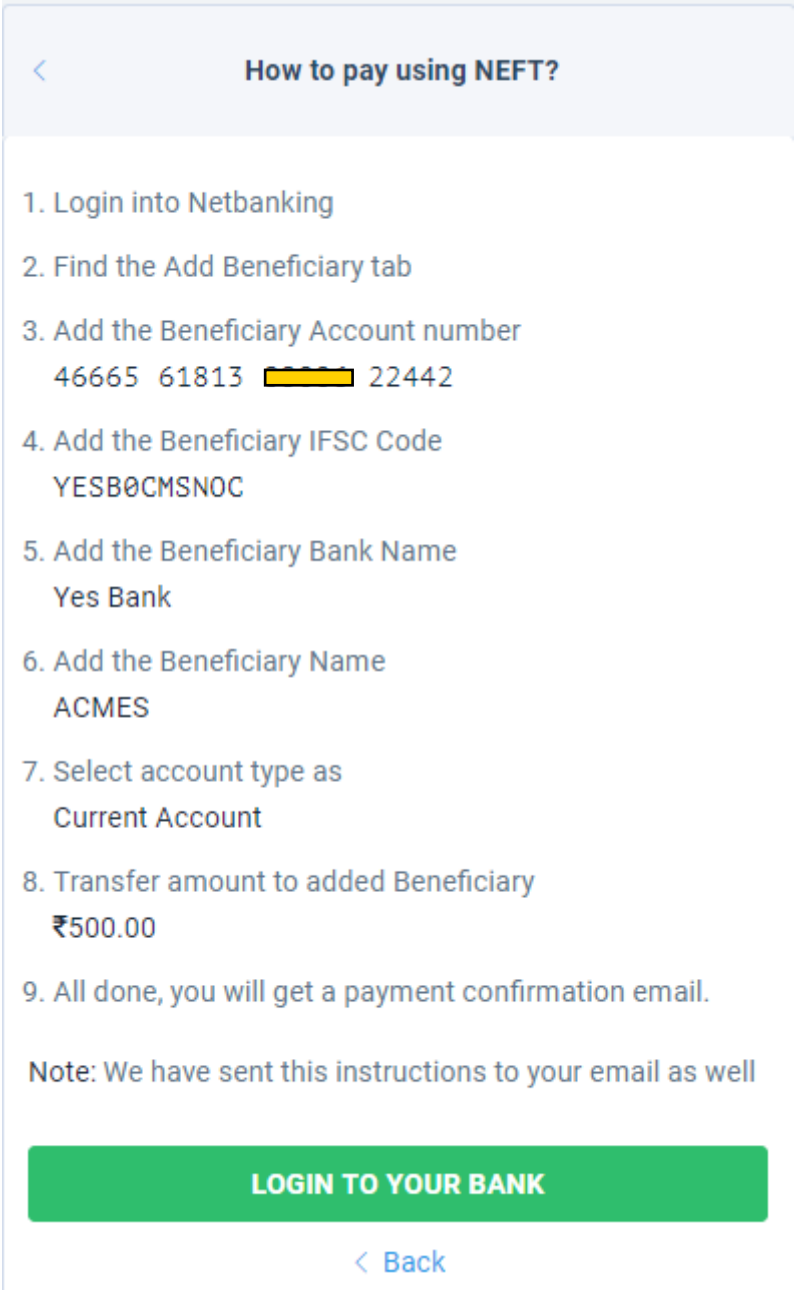
After clicking on NEXT action button user will now land-up on above shown page, where user needs to add the Beneficiary.

In the above screen VAN (Virtual Account Number), IFSC Code, Bank Name and Beneficiary Name has been generated for user as shown below:



Now, all the above details have to be added in Beneficiary by clicking on this action button

Payment Instructions for NEFT



Above shown screen shows you the steps to make payment through NEFT by your bank after clicking on this action button LOGIN TO YOUR BANK

NOTE: Adding Beneficiary is a one-time process, once you have added the beneficiary you can make payment through your Banking only.